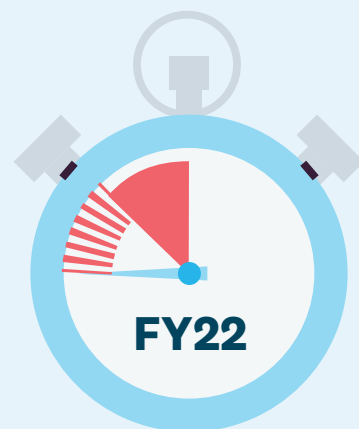


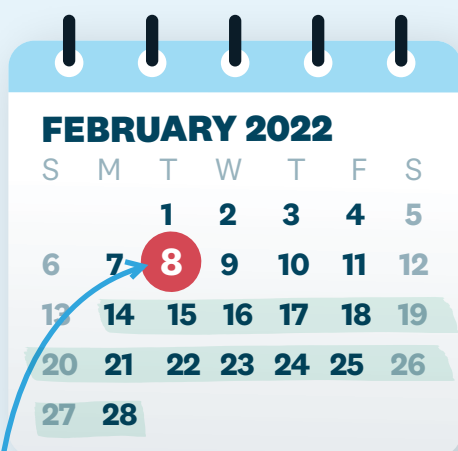
# Financial year calendar and the countdown to tax time



A lot of things need to happen between the end of financial year (EOFY) and tax time. Here are the work-on dates and deadlines\* to keep in mind when getting tax ready.

*\*where an Inland Revenue deadline falls on a weekend, we've adjusted the deadline to be the next business day.*

## Key dates in February

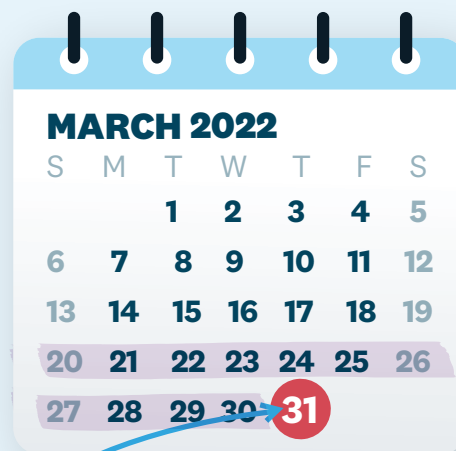


\* **Deadline for FY21 end-of-year income tax payment**  
*(if you didn't use an advisor)*

● *Chase late payments and write off bad debts*

2022

## Key dates in March



\* **Deadline for advisor to lodge your FY21 income tax return**  
*(with an extension of time)*

\* **EOFY22. Close your books for the year**

● *Do a stocktake if you hold inventory*

## April

**7** April 2022

**Deadline for your FY21 end-of-year income tax payment**

*(if you use an advisor with extension of time)*

## May

**If you plan to do your tax return yourself:**

- \* make sure your FY22 accounting records show every transaction
- \* check for mistakes
- \* run a profit-and-loss report and balance sheet
- \* work on your tax return



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## June

If you use an advisor, contact them about your FY22 tax work

## July

**7** July 2022

**Deadline for your FY22 income tax return**

*(if you don't use an advisor or don't have an extension of time)*

2022

## July - December

If you use an advisor, hand off your accounting records to them. They will:

- \* check for mistakes and correct them
- \* process year end adjustments
- \* run a profit-and-loss report and balance sheet
- \* work on your tax return

Don't forget your regular PAYE (20th), GST (28th) and provisional tax due dates



## Key dates in February



- \* **Deadline for FY22 end-of-year income tax payment**  
*(if you didn't use an advisor)*

● Chase late payments and write off bad debts

2023

## Key dates in March



- \* **Deadline for advisor to lodge your FY22 income tax return**  
*(with an extension of time)*

\* EOFY23. Close your books for the year

● Do a stocktake if you hold inventory